

AGENDA - REGULAR PUBLIC MEETING

JANUARY 24, 2022

8:00 PM

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you face the stage in the **Lynch Gym**. If that exit is blocked, proceed to the rear of the gym and exit the three doors turning left, and proceed to the main entrance.
4. Roll Call
5. **Presiding Officer's Meeting Notice Statement:** In accordance with the provisions of the New Jersey Open Public Meetings Law, the Old Tappan Board of Education has caused notice of this meeting by posting the date, time and location of said meeting with the Clerk of the Borough of Old Tappan, on the bulletin boards in the T. Baldwin Demarest Elementary School and Charles DeWolf Middle School, and by mailing notification to the Board's official newspapers.
6. President's Report/Correspondence
7. Superintendent's Report
8. Board Secretary's Report
9. Public Hearing on Meeting Agenda
10. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Student Development
 - Physical Resources
 - Finance & Budget
11. Public Hearing on Other Than Meeting Agenda
12. Committee Reports
13. Unfinished Business
14. New Business
15. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

JANUARY 24, 2022

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 103 through 105 be approved.

Roll Call:

103. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in Executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
1/24/2022	7:30 p.m.	CDW Media Center	E.S.	Personnel/Legal
	8:00 p.m.	Lynch Gym	P.M.	Regular Business
2/14/2022	7:00 p.m.	CDW Media Center	E.S.	Personnel/Legal
	8:00 p.m.	Lynch Gym	P.M.	Regular Business
3/7/2022	7:00 p.m.	CDW Media Center	E.S.	Personnel/Legal
	8:00 p.m.	Lynch Gym	P.M.	Regular Business
3/28/2022	7:00 p.m.	CDW Media Center	E.S.	Personnel/Legal
	8:00 p.m.	Lynch Gym	P.M.	Regular Business

104. that the Board approve the minutes and attachments of the January 5, 2022 Reorganization/Regular Public Meeting, and Executive Session I (**attached**).

105. that the Board approve the 2022-2023 School Year Calendar (**attached**).

II. HUMAN RESOURCES
Mr. John Shahdanian

JANUARY 24, 2022

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resources actions of the Board, as recommended by the Superintendent, number 75 through 76 be approved.

Roll Call:

75. that the Board approve Karen Sterinsky, Teacher, to teach one additional period per week, from January 10, 2022 through the end of the school year. Ms. Sterinsky will be compensated at a rate of an additional 1/30th (1/5th of 1/6th) of her current salary on a pro-rated basis.

76. that the Board approve the following course approval:

Teacher	Course	Credits	Type	School	Dates
Cohen, Mallory	Design Thinking and Analysis – EDTC 633-95 (Hybrid Course)	2 2	Standard Online	Ramapo College of New Jersey	1/18/2022 - 5/04/2022

III. STUDENT DEVELOPMENT
Ms. Kristen Santoro

JANUARY 24, 2022

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Student Development actions of the Board, as recommended by the Superintendent, number 13 be approved.

Roll Call:

13. that the Board approve the Bilingual/ESL Three-Year Program Plan for School Years 2021-2024 (**attached**).

IV. PHYSICAL RESOURCES
Ms. Kristen Santoro

JANUARY 24, 2022

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 27 be approved.

Roll Call:

27. that the Board approve the proposal for professional services from Di Cara Rubino Architects, 30 Galesi Drive, Wayne, NJ, for Design and Project Management Services for the HVAC Project at the T. Baldwin Demarest Elementary School and Charles DeWolf Middle School for the 2022-2023 school year **(attached)**.

V. FINANCE & BUDGET
Ms. Maryellen LaFronz

JANUARY 24, 2022

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 94 through 104 be approved.

Roll Call:

- 94. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of bills that required payment between the **January 5, 2022 and January 24, 2022** Old Tappan Board of Education meetings, in the amount of **\$140.18** for the current expense (**attached**).
- 95. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **January, 2022** bills in the amount of **\$594,824.32** for the current expense (**attached**).
- 96. that the Board approve payment of the payroll (as detailed in the payroll summary report). The School Business Administrator/Board Secretary is authorized to release the warrant of the payroll of **\$1,038,828.35** for the month of January, 2022.
- 97. that the Board approve the **December, 2021** Transfers (**attached**).
- 98. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **December, 2021** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2021-2022 School District Budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 (see Account Totals Report).

Douglas Barrett
Board Secretary

Date

99. that the Board approve the **December, 2021** Custodian of School Monies Report and Board Secretary's Report (**attached**).

100. that the Board approve the following resolution:

Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **December, 2021** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

101. that the Board revise Finance & Budget Resolution # 193 (5/24/21 Regular Public Meeting) to authorize payment of educational tuition and/or transportation for the following pupil for the 2021-2022 school year:

Student	Facility Location	Tuition	Transportation
535	CTC Academy (Oakland)	\$91,315.68	To be determined

EXPLANATION: This student's placement has been changed from CTC Fairlawn to CTC Oakland.

102. that the Board approve the following resolution regarding the SEMI Program:

WHEREAS,	NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2022-2023 school year; and
WHEREAS,	the Old Tappan Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students for the 2022-2023 school year; now, therefore be it
RESOLVED,	that the Old Tappan Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2022-2023 school year.

103. that the Board approve the following resolution to continue membership in the Northeast Bergen County School Boards Insurance Group from 7/1/2022 through 6/30/2025:

WHEREAS,	a number of Boards of Education in Bergen County have joined together to form a Joint Insurance Group as permitted by N.J. Title 18A-.18B; and
WHEREAS,	said Group was approved effective July 1, 1985 by the New Jersey Commissioner of Insurance and has been in operation since that date; and
WHEREAS,	the Bylaws and regulations governing the creation and operation of this Insurance GROUP contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Group; and
WHEREAS,	the Board of Education of Old Tappan has determined that membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP is in the best interest of the District; now, therefore be it
RESOLVED,	that the Board of Education of Old Tappan does hereby agree to renew membership in the NORTHEAST BERGEN COUNTY SCHOOL BOARD INSURANCE GROUP and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2022 to June 30, 2025; and, be it further
RESOLVED,	that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District; and, be it further
RESOLVED,	that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Group as are required by the Group's Bylaws and to deliver the same to the Executive Director.

104. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy Electric

Direct Energy Gas

Honeywell

Horizon Blue Cross and Blue Shield

PSE&G

Rockland Electric

Suez/United Water

Verizon Wireless

XTel

Pitney Bowes

Any other bills that require payment in between Board meetings

EXPLANATION: There are certain bills that must be paid to avoid penalty or disruption of essential services prior to the next scheduled Board Meeting.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned take place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ p.m.

Moved by _____ 2nd by _____

Meeting Adjourned _____