

AGENDA - REGULAR PUBLIC MEETING

NOVEMBER 14, 2022

8:00 PM

1. Call to Order
2. Salute to the Flag
3. **Fire Emergency Announcement:** In accordance with N.J.A.C. 5:70-3.1, please note that the fire/emergency exit is located to the left as you leave the **Board Conference room**. If that exit is blocked, proceed through the Board Office to the rear fire exit.
4. Roll Call
5. **Presiding Officer's Meeting Notice Statement:** In accordance with the provisions of the New Jersey Open Public Meetings Law, the Old Tappan Board of Education has caused notice of this meeting by posting the date, time and location of said meeting with the Clerk of the Borough of Old Tappan, on the bulletin boards in the T. Baldwin Demarest Elementary School and Charles DeWolf Middle School, and by mailing notification to the Board's official newspapers.
6. Presentation: Blueprint Status Report I
7. President's Report/Correspondence
8. Superintendent's Report
9. Board Secretary's Report
10. Public Hearing on Meeting Agenda
11. Board Discussion and Formal Action on Agenda Business
 - Board Operations
 - Human Resources
 - Student Development
 - Physical Resources
 - Finance & Budget
12. Public Hearing on Other Than Meeting Agenda
13. Committee Reports
14. Unfinished Business
15. New Business
16. Adjournment

Please Note: It may be necessary, from time to time, to remove or make changes in a motion(s) between the time this agenda is prepared and when the Board takes action. This will be accomplished by a removal or change in the motion and noted on the Errata and Change sheet, or will be announced by the Board President at the start of the meeting.

I. BOARD OPERATIONS/POLICY
Ms. Melissa Del Rosso

NOVEMBER 14, 2022

Any Board member who takes exception to any of the following listed actions under the category of Board Operations/Policy may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Board Operations/Policy actions of the Board, as recommended by the Superintendent, number 62 through 69 be approved.

Roll Call:

62. that the Board approve and adopt the following schedule listed below:

The Board resolves to meet, in Executive (Non-Public) session, on the dates and for the purposes listed on the schedule. The minutes of these sessions will be disclosed to the public when the need for confidentiality no longer exists. Formal action may be taken by the Board at any public meeting, including Work Sessions.

Date	Time	Location	Type	Agenda
11/14/2022	7:30 PM	Conference Rm.	E.S.	Personnel/Legal
	8:00 PM		P.M.	Regular Business
12/12/2022	7:00 PM	Conference Rm.	E.S.	Personnel/Legal
	8:00 PM		P.M.	Regular Business
1/2/2023	7:00 PM	Conference Rm.	Reorg & P.M.	Reorganization Regular Business
	Immediately Following P.M.		E.S.	Personnel / Legal

63. that the Board approve the minutes and attachments of the October 17, 2022 Regular Public Meeting and Executive Session I (**attached**).

64. that the Board approve the 2nd reading of the following policy (**attached**):

5512	Harassment, Intimidation, or and Bullying (Revised)
------	--

65. that the Board acknowledge the following School Bus Evacuation Drill:

1. Date: 10/19/2022
2. Time of Day Drill Conducted: 8:45 PM to 1:45 PM
3. School Names: T. Baldwin Demarest Elementary School and Charles DeWolf Middle School
4. Location of Drill: Interschool Drive (private road between both schools)
5. Route Numbers: All students participated, inclusive of Route #1.
6. Supervisor of Drill: Sabatino Lauriello, Physical Education Teacher/Student Manager

66. that the Board approve the submission of the School Safety and Security Plan Review Statement of Assurance (**attached**).

67. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Ms. Kristina Geraghty , Occupational Therapist, will be attending the workshop titled " <i>Visual Perceptual Motor Skill Development: How does this relate to reading, writing, and arithmetic?</i> " on 2/3/2023, at Bergen County Special Services, 540 Fairview Avenue, Paramus, NJ; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	the anticipated travel and related expenses particular to attendance at this function are as follows: Conference registration = \$60 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.47 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = actual parking cost Meals & incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore, be it
RESOLVED,	that the Board approves Ms. Geraghty's attendance at the aforementioned workshop as well as the related travel expenses.

68. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Ms. Gianna DiPisa , School Librarian/Media Specialist, will be attending the New Jersey Association of School Librarians 2022 Fall Conference "Unleash Your School Librarian Super Powers" , on 12/4/2022, at the Hard Rock Hotel, Atlantic City, NJ; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	<p>the anticipated travel and related expenses particular to attendance at this function are as follows:</p> <p>Conference registration = \$200 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.47 per mile) = actual cost of mileage Tolls = actual cost of tolls Parking = actual parking cost Meals & Incidentals = N/A (amount per the US General Services Administration website for conference location); now, therefore, be it</p>
RESOLVED,	that the Board approves Ms. DiPisa's attendance at the aforementioned workshop as well as the related travel expenses.

69. that the Board approve the following resolution regarding employee travel:

WHEREAS,	The Board of Education believes that selective travel and conference participation results in increased growth, keeps the administration, staff, and the Board informed about modern practices and trends, contributes to professional development and maintains and enhances the District's standing; and
WHEREAS,	Ms. Jill Joroff , Psychologist, will be attending the <i>PESI Incorporated's Certified Autism Spectrum Disorder Clinical Specialist-Intensive</i> self- paced online training, on a self-selected date; and
WHEREAS,	for District employees, the attendance at this conference has either been previously approved in writing by the Superintendent and/or is provided for in the employee's current employment agreement, as work related and within the scope of his/her work responsibilities; and
WHEREAS,	the attendance at the function will promote delivery of instruction or will further enhance the efficient operation of the school district, is fiscally prudent, directly relates to and within the scope of this employee's and/or board member's current responsibilities, and is directly related to their professional development; and
WHEREAS,	the anticipated travel and related expenses particular to attendance at this function are as follows: Conference registration = \$99.99 Hotel = N/A Actual miles driven at the prevailing State Mileage rate (currently \$.47 per mile) = N/A Tolls = N/A Parking = N/A Meals & incidentals = N/A; now, therefore, be it
RESOLVED,	that the Board approves Ms. Joroff's attendance at the aforementioned workshop as well as the related travel expenses.

II. HUMAN RESOURCES
Mr. John Shahdanian

NOVEMBER 14, 2022

Any Board member who takes exception to any of the following listed actions under the category of Human Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Human Resources actions of the Board, as recommended by the Superintendent, number 78 through 84 be approved.

Roll Call:

- 78. that the Board accept the letter of resignation dated 11/7/2022, from Jacobkuty Palamattom, ABA Aide, effective 11/7/2022 **(attached)**.
- 79. that the Board approve the following new substitutes to be employed on a per diem basis, as needed, for the 2022-2023 school year, pending submission of required documentation, as recommended by the Superintendent:
Rigg, Loretta (Teacher Substitute)
Topor, Mary Beth (Teacher Substitute)
- 80. that the Board retroactively approve the following teacher as a home instructor, on an as-needed basis, for the 2022-2023 school year, at a rate of \$35 per hour, as recommended by the Superintendent:
Tabasco, Toriana
- 81. that the Board approve the revised list of outside evaluators, expert witness evaluators, and educational instruction services used by the Child Study Team as resources for the 2022-2023 school year **(attached)**.
- 82. that the Board approve the following Medical Leave request:

Name/Assignment	Dates	Reason
Sammarco, Paul Teacher – CDW	11/15/2022 - 1/10/2023	Medical Leave with pay

- 83. that the Board approve the following student teacher for the 2022-2023 school year:

Name & University	Assignment	Dates
Morejon, Daniella / Saint Thomas Aquinas College	TBD – Grade 1 General Education (Ms. Allison Collucci) CDW – Grade 5 Special Education (Ms. Maggie Bambach)	1/17/2023 – 3/17/2023 3/20/2023 – 5/5/2023

84. that the Board approve the appointment of the following Leave Replacement Teacher, pending proof of criminal history background check and medical requirements:

Name	School/Assignment	Rate
Scalisi, Briana	CDW – Physical Education Teacher (Leave Replacement for Laela Brock-Henriquez) 12/12/2022 – 4/28/2023	Per diem of 1/200 th of \$54,420 per day. Single Health Benefits after 90 days of continuous employment {with option to purchase Parent/Child coverage}

III. STUDENT DEVELOPMENT
Ms. Kristen Santoro

NOVEMBER 14, 2022

Any Board member who takes exception to any of the following listed actions under the category of Student Development may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Student Development actions of the Board, as recommended by the Superintendent, number 12 through 14 be approved.

Roll Call:

12. that the Board approve an eighth-grade fundraiser with “RaiseRight” (formerly “ShopWithScrip”), to purchase gift cards, from November, 2022 through February, 2023, with the intent to defray individual students’ eighth-grade trip costs.
13. that the Board approve Bergen Performing Arts Center (PAC), Englewood, NJ to be added to the list of approved field trips.
14. that the Board approve the “Super Mario Bros” Movie Event at Westwood Cinemas, Westwood, NJ, sponsored by the Old Tappan Education Association (OTEA), on Friday, April 7, 2023 at 4:00 PM. All proceeds will benefit the OTEA Philanthropic Fund **(attached)**.

V. **PHYSICAL RESOURCES**
Ms. Kristen Santoro

NOVEMBER 14, 2022

Any Board member who takes exception to any of the following listed actions under the category of Physical Resources may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Physical Resources actions of the Board, as recommended by the Superintendent, number 29 through 33 be approved.

Roll Call:

29. that the Board approve the facilities request from the Old Tappan PTO to hold after school clubs in various rooms and gyms of the T. Baldwin Demarest Elementary School and the Charles DeWolf Middle School, Mondays through Fridays, 1/9/2023 through 3/10/2023, from 3:00 PM to 4:00 PM. This request includes the following outside vendors contracted by the Old Tappan PTO: TGA of Bergen County, Health Barn USA, Tenafly Nature Center, International Chess Academy, Path to Rhythm, RoboThink, and The Coding Place **(attached)**.
30. that the Board approve the facilities request from the Northern Valley Soccer Club, for their Soccer Programs to use the All-Purpose Room at the T. Baldwin Demarest Elementary School and Lynch Gym at the Charles DeWolf Middle School, on designated Sundays, at designated hours, from 1/8/2023 through 3/26/2023 **(attached)**.
31. that the Board approve the facilities request from the Old Tappan Girl Scouts to use the Lynch Gym at the Charles DeWolf Middle School for a yoga class, on 11/28/2022, from 3:15 PM to 4:15 PM **(attached)**.
32. that the Board retroactively approve the facilities request from the Old Tappan Police Department to use the Charles DeWolf Middle School to practice active shooter drills on 11/10/2022 **(attached)**.
33. that the Board approve the facilities request from the OTEA to hold a "Kids' Night Out" event at the T. Baldwin Demarest Elementary School from 5:00 PM to 7:00 PM, on 12/15/2022. All proceeds will benefit the OTEA Philanthropic Fund **(attached)**.

V. FINANCE & BUDGET
Ms. Maryellen LaFronz

NOVEMBER 14, 2022

Any Board member who takes exception to any of the following listed actions under the Category of Finance & Budget may so indicate now and a separate motion for each of the excepted actions will be entertained.

Motion made by _____, seconded by _____, that the following Finance & Budget actions of the Board, as recommended by the Superintendent, number 66 through 80 be approved.

Roll Call:

- 66. that the Board approve payment of the following vendor bill list (as detailed in the list attached to the agenda of this meeting), including adjustments to previously approved bill payments. The School Business Administrator/ Board Secretary is authorized to release the warrants for payments of **November, 2022** bills in the amount of **\$548,461.88** for the current expense (**attached**).
- 67. that the Board approve payment of the payroll (as detailed in the payroll summary report). The School Business Administrator/Board Secretary is authorized to release the warrant of the payroll of **\$925,311.42** for the month of **November, 2022**.
- 68. that the Board approve the **October, 2022** Transfers (**attached**).
- 69. that the Board approve the following resolution:

Pursuant to N.J.A.C. 6:20-2.13(d), the Board Secretary certifies for the month of **October 2022** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district board of education in the 2022-2023 School District Budget pursuant to N.J.S.A. 18A:22-8 and 18A:22-8-1 (**see Account Totals Report**).

Douglas Barrett
Board Secretary

Date

- 70. that the Board approve the **October, 2022** Custodian of School Monies Report and Board Secretary's Report (**attached**).
- 71. that the Board approve the following resolution:

Resolved, that the Old Tappan Board of Education pursuant to N.J.A.C. 6A:23-2.11 certified for the month of **October, 2022** (after review of the Board Secretary's and Treasurer's monthly financial reports) to the best of our knowledge no major account or fund has been over expended in violation of N.J.A.C. 6A:23-2.11, and that we believe as of this date sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

72. that the Board approve the Joint Purchasing Agreement with the Northern Valley Regional High School District, to provide transportation for special education students from July 1, 2022 through June 30, 2027 **(attached)**.

EXPLANATION: This Joint Purchasing Agreement is between Northern Valley Regional High School and all of the Northern Valley K-8 Sending Districts.

73. that the Board approve the Joint Purchasing Agreement with the Northern Valley Regional High School District, for the joint purchase and contracting of Learning Disabilities Teacher Consultants, School Psychologists and Speech Therapists, from July 1, 2022 through June 30, 2027 **(attached)**.

EXPLANATION: This Joint Purchasing Agreement is between Northern Valley Regional High School and all of the Northern Valley K-8 Sending Districts.

74. that the Board approve the Shared Services Agreement with the Northern Valley High School District, for the operation of the Northern Valley Curriculum Consortium, from July 1, 2022 through June 30, 2032 **(attached)**.

EXPLANATION: This Shared Services Agreement is between Northern Valley Regional High School and all of the Northern Valley K-8 Sending Districts.

75. that the Board approve the Shared Services Agreement with the Northern Valley Regional High School District, to support the operation of the Bergen County Region III Council for Special Education, from July 1, 2022 through June 30, 2032 **(attached)**.

EXPLANATION: This Shared Services Agreement is between Northern Valley Regional High School and all of the Northern Valley K-8 Sending Districts.

76. that the Board approve the proposal from LSI Services, LLC, 48 Bistate Plaza #235, Old Tappan, NJ, to provide landscaping services for a two-year contract extension for the period April 1, 2023 through December 1, 2024 **(attached)**.

77. that the Board approve the proposal from Tutor.com to provide online tutoring services, in the total amount of \$12,250.00 **(attached)**.

EXPLANATION: This purchase will be made using American Recovery Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Federal Grant funds.

78. that the Board approve the proposal from Insight Public Sector Sled, 2701 E. Insight Way, Chandler, Arizona, for a WIZER Cybersecurity Awareness Training Program for the 2022-2023 school year **(attached)**.

79. that the Board authorize Michael Bessler, Assistant Business Administrator, to sign the "2022 Certification of Compliance and Federal and State Law Respecting the Reporting of Compensation for Certain Employees".

80. that the Board authorize Douglas Barrett, School Business Administrator/Board Secretary, to approve payment for the following bills:

Direct Energy Electric
Direct Energy Gas
Honeywell
Horizon Blue Cross and Blue Shield
Pitney Bowes
PSE&G
Rockland Electric
Veolia/Suez Water
Verizon Wireless
Willscot
XTel

Any other bills that require payment in between Board meetings

EXPLANATION: There are certain bills that must be paid to avoid penalty or disruption of essential services prior to the next scheduled Board Meeting.

RESOLUTION

WHEREAS, Chapter 231 of the Public Laws of 1975 known as the "Open Public Meetings Act" and also known as the "Sunshine Law" permits the holding of a private meeting to which the public is not invited for the purpose of permitting the discussion of various exempted matters after the adoption of a Resolution setting forth the general nature of the subject matter to be discussed, and as precisely as possible, the time when the circumstances under which the discussion conducted in the closed session can be disclosed to the public.

NOW, THEREFORE, BE IT RESOLVED that the Old Tappan Board of Education convene at the time and place hereinafter set forth for a private executive session to which the public is not invited to discuss the following general subject matters:

1. Matters which are confidential by federal law, state statute or rule of court.
2. Matters in which the release of information would impair a right to receive United States Government funds.
3. Matters which would constitute an unwarranted invasion of individual privacy.
4. Matters involving any collective bargaining agreement, the terms and conditions proposed for inclusion and the negotiation of same.
5. Matters involving the purchase, lease or acquisition of property with public funds, the setting of banking rates or investment of public funds where the public's interest could be adversely affected.
6. Matters involving tactics and techniques used for protecting the safety and property of the public, as well as investigations of violations or possible violations of the law.
7. Any pending or anticipated litigation or contract negotiations, other than collective negotiations, in which the public body is or may become a party.
8. Matters falling within the attorney/client privilege.
9. Matters relating to personnel involving employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body.
10. Matters involving the quasi-judicial deliberations of a public body that may result in the imposition of a specific civil penalty or the suspension or loss of a license or permit as a result of an act or omission for which the party bears responsibility.

NOW, THEREFORE, BE IT FURTHER RESOLVED that the Old Tappan Board of Education will disclose to the public the minutes of this session when the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the private executive session aforementioned take place in the Conference Room at the Charles DeWolf Middle School forthwith.

Motion to move into Executive Session at _____ PM

Moved by _____ 2nd by _____

Meeting Adjourned _____